

Division(s): N/A

COUNCIL – 4 November 2025

CALENDAR OF MEETINGS 2026-27

Report of the Director of Law & Governance and Monitoring Officer

RECOMMENDATION

COUNCIL IS RECOMMENDED to approve the calendar of meetings for the 2026-27 Council year attached to the report as Annex 1.

Executive Summary

1. The calendar of meetings for each civic year, from one Annual Council meeting to the next, is presented to Council for approval.
2. There is an established pattern of meeting dates that is generally followed, although adjustments are made to reflect known events that clash with certain meetings. For example, efforts are made to avoid meetings during the main school holidays. Important religious dates for the main religions represented in the UK, have also been taken into consideration.
3. The Chair and Vice Chair of Council, Group Leaders, Chairs and Deputy Chairs of Committees, Cabinet Members and the Strategic Leadership Team have been consulted on the dates proposed and have raised no objection.

Cabinet

4. Cabinet meetings are normally held on the third Tuesday of the month, except that there is no meeting in August due to the school holidays.
5. In July 2026 the third Tuesday is the first day of school holidays, therefore the Cabinet meeting is moved to the second Tuesday.
6. In January 2027, Cabinet is a week later to facilitate the timings around the budget decision.

Council

7. A recommended pattern of Council meetings is set out in the Constitution (Part 3.1, paragraph 2.1). In July 2026 it is proposed to have the Council meeting on

the first Tuesday, rather than the second, to facilitate bringing Cabinet meeting forward as above.

8. The February 2027 meeting is proposed to be brought forward to the second Tuesday, rather than the third, to avoid school holidays.

Financial Implications

9. There are no direct financial implications arising from this report

Comments approved by: Drew Hodgson, Strategic Finance Business Partner,
drew.hodgson@oxfordshire.gov.uk

Legal Implications

10. S101 of the Local Government Act permits the Council to arrange for the discharge of its functions by a committee or sub-committee. Executive functions are undertaken by the cabinet or a single member as established under the Local Government Act 2000.
11. The Constitution sets out the rules relating to the frequency of meetings:
Part 3.1 - Council Procedure Rule 2
Part 4.2 - Cabinet Procedure Rule 1.5
Part 5.1A - Regulatory and Other Committees Procedure Rule 3
Part 6.2 - Overview and Scrutiny Procedure Rule 8

Comments approved by: Jay Akbar, Head of Legal and Governance Services,
jay.akbar@oxfordshire.gov.uk

Equality and Inclusion Implications

12. In setting out the dates, the school holidays have been avoided as far as possible as many Members have extra child-minding responsibilities during the holidays.
13. Important religious holidays for the main religions represented in the UK population have also been taken into consideration, that is Christian, Muslim, Hindu, Sikh, Buddhist and Jewish.
14. This is to ensure that meetings of the Council are inclusive.

Sustainability Implications

15. There are no direct sustainability implications arising from this report

Risk Management

16. There are no direct risk management implications arising from this report.

Anita Bradley

Director of Law and Governance and Monitoring Officer

Annex: Annex 1 2026-27 Calendar of Meetings

Contact Officers: Colm Ó Caomhánaigh, Democratic Services Manager
Email colm.ocaomhanaigh@oxfordshire.gov.uk

October 2025